



# Oracle Fire District

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1475 West American Avenue • PO Box 977 • Oracle, Arizona 85623  
Office: (520) 896-2980 • Fax: (520) 896-2749 • [www.oraclefire.org](http://www.oraclefire.org)

**PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL BOARD**  
**Minutes of Meeting: December 16, 2024**  
*Approved April 15, 2025*

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER / ROLL CALL**

The meeting was called to order by OFD Fire Board Chairman McNulty at 8:03am. Board Members (BM) present as of Call to Order: Chairman McNulty. Also present: Attorney Andrew Apodaca and Secretary Tina Acosta.

**3. CALL TO THE PUBLIC**  
No public.

**4. DISCUSSION AND POSSIBLE ACTION REGARDING OATH OF OFFICE FOR NEWLEY ELECTED/APPOINTED OFD PSPRS LOCAL BOARD MEMBERS**

Chairman McNulty administered the Oath of Office to newly elected employee members Jamie Pierson and Alan Lopez and newly appointed resident member Gabrielle Robles. Pierson will finish the term of terminated employee member Jose Huerta, through May 1, 2026. Lopez was elected to a full term, running through May 1, 2028, and Robles through May 1, 2028.

**5. APPROVAL OF PREVIOUS MINUTES**

Chairman McNulty motioned to accept the minutes from the meeting on October 9, 2024, which was seconded by BM Pierson. All were in favor. Motion passed.

**6. DISCUSSION AND RECOGNITION OF DEPARTED OFD PSPRS EMPLOYEES JOSE HUERTA AND MICHAEL VARGAS**

Jose Huerta was hired at OFD in 2016, entered the PSPRS membership in July of 2020, And resigned from OFD on November 14, 2024. Michael Vargas was hired at OFD in January of 2022, entered the PSPRS membership in August 2022 and resigned from OFD on November 30, 2024. The OFD PSPRS Local Board recognized the terms of both Huerta and Vargas and Are grateful for their service.



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Following this recognition, Chairman McNulty called for a vote to confirm the termination of Full-time employment, and thereby, membership in the Oracle Fire District PSPRS system, of Jose Huerta and Michael Vargas. BM Pierson made the motion and BM Lopez seconded. All were in favor. Motion passed.

**7. DISCUSSION AND POSSIBLE ACTION REGARDING THE PSPRS ACTUARIAL REPORT FOR FISCAL YEAR 23/24.**

Following a brief discussion, it was determined that action was not required for the report.

**8. THE BOARD WILL ADDRESS THE FOLLOWING ITEMS AT A FUTURE MEETING:**

- Recognition of newly hired full-time employees of Oracle Fire District, Brendan McGinnis and Travis Whitehouse, with a start date of December 17, 2024.
- Acceptance of the pre-existing conditions declaration from the medical examiner for new PSPRS members Brendan McGinnis and Travis Whitehouse.

**9. ADJOURNMENT**

Chairman McNulty called for a motion to adjourn. BM Pierson motioned to adjourn, which was seconded by BM Lopez. All were in favor. Motion passed.

Meeting adjourned at 8:32am.

Minutes respectfully submitted,

Tina Acosta - Admin. Manager/HR, PSPRS Local Board Secretary, Oracle Fire District



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