

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

October 21, 2025 / Approved November 18, 2025

Meeting was officially called to order by Chairman Walker, at 6:00 pm, October 21, 2025, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Chairman Walker, Clerk Calvert and OFDBMs Guyton, McNulty and Graham.

3. CALL TO THE PUBLIC. None present.

4. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS/EXECUTIVE MINUTES. Chairman Walker called for a motion to accept the regular board minutes from September 16, 2025. OFDBM Guyton made the motion and OFDBM McNulty. All were in favor. Motion carried. Chairman Walker then called for another motion to accept the Special Board Minutes from October 7, 2025. OFDBM McNulty made the motion. Clerk Calvert seconded the motion. All were in favor. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION REGARDING ANNUAL AUDIT OR BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Jennifer Phillips, CPA, presented to the Board the FY 2024/2025 Audit report. Once again, it was a “clean” report. No issues were found.

Following the audit presentation, Admin. Manager Acosta presented to the Board the Communication Memorandums that were provided to each Board member prior to the meeting. Acosta presented the n Cash Flow report, then continued with the reconciliation reports and statements from September 2025 for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card). Chairman Walker called for a motion to accept the FY24/25 Audit report and the financial documents from September 2025 as presented. OFDBM McNulty made the motion. OFDBM Guyton seconded the motion. All Financial documents were signed by Clerk Calvert. All were in favor. Motion carried.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE SELLING OF VEHICLES. None.

7. DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE OF FIRE ENGINE. None.

8. DISCUSSION AND POSSIBLE ACTION REGARDING HR, BOARD AND/OR ADMINISTRATIVE POLICIES. None.

9. CHIEF'S REPORT. Pursuant to ARS §38-431.02 (K), the Chief may present a brief summary of current events. However, the Board may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed on the agenda.

See Chief's Report below:

10. CHIEF'S REPORT

Fire Dist.:

- District update
- FF1 and 2 class discussion
- CCCA meeting update

Injuries/ Accidents:

- None

Vehicles Report:

- New Chiefs' vehicles ready to go

Maintenance:

- Looking into the East Bay ventilation/insulation.

Cert/ Firewise:

- Cert/Firewise meeting 10/14/25. Bank account update.

Grant Report:

- Grants DFFM
- Incinerator

Brush Dump:

- Burned on 10-19-25

Call Load Report:

- See OFD website.

11. ITEMS FOR NEXT MONTH'S AGENDA.

A Board member or the Chief may bring forth topics for a future meeting agenda. The Board may not discuss, deliberate, or take any Action on the topics presented, pursuant to ARS §38-431.02 (H)

- The regular agenda items.

12. ADJOURNMENT

Chairman Walker called for a motion to adjourn. OFDBM McNulty made the motion and Clerk Calvert seconded the motion. All were in favor. Motion Carried. The meeting was adjourned at 6:44pm.

Next REGULAR Board Meeting – Tuesday, November 18, 2025

Minutes respectfully submitted:

Cherie Cheney – Administrative Assistant

Reviewed by OFD Chairman Walker or Clerk Calvert.