

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

August 26, 2026 / Approved September 23, 2026

Meeting was officially called to order by Chairman Laura Calvert, at 6:00 pm, August 26, 2026, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Ochoa.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Chairman Laura Calvert, Clerk Gary Graham and OFDBMs Walker and McNulty.

3. CALL TO THE PUBLIC. None.

4. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS /EXECUTIVE MINUTES.

FDBM McNulty made a motion to approve July 22, 2026, regular meeting minutes, Clerk Graham seconded the motion, all in favor, minutes approved.

Per request of Chief Jennings, Chairman Calvert addressed agenda item #6 prior to agenda item #5, for convenience of the OFD C-Shift Crew attending the meeting.

6. DISCUSSION AND POSSIBLE ACTION REGARDING FIRE BOARD CORRESPONDENCE.

Chief Jennings, having received verbal notice as well as email correspondence from office staff, shared with the Fire Board information regarding a medical call C-Shift Crew responded to recently. Chief Jennings recognized C-Shift, led by Captain Jamie Pierson, Engineer Joel Manspeaker and FF Gabe Velasquez, for their professionalism and genuine concern for those they respond to as being just as important as their ability to fight fire.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Admin. Manager Acosta presented the Cash Flow report, reconciliation reports and statements from July 2026 for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), the new OFD Firewise Funds account held at Chase Bank, and the National Bank Visa card).

OFDBM Walker made a motion to accept all the financial documents from July 2026, including the Journal Entry adjustment to the credit card reconciliation in the amount of \$0.09 to correct rounding errors as well as a Journal Entry adjustment to the payroll account in the amount of \$0.05 for PSPRS, OFDBM McNulty seconded the motion. All were in favor. Motion carried. All Financial documents were signed by Clerk Graham.

7. DISCUSSION AND POSSIBLE ACTION REGARDING UPCOMING MEETING SCHEDULE CHANGES.

Discussion was held regarding changing both the November and December regular Fire Board meeting dates to the third Wednesday of the month to avoid issues with the Holidays.

8. DISCUSSION AND POSSIBLE ACTION REGARDING HUMAN RESOURCES, BOARD AND/OR ADMINISTRATIVE POLICIES.

None for discussion/action.

9. CHIEF'S REPORT

Pursuant to ARS §38-431.02 (K), the Chief may present a brief summary of current events. However, the Board may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed on the agenda.

FIRE DISTRICT:

- District update / Fire conditions.
- FF1 and 2 ceremony
- Wildland Fires
- CCCA Update

Injuries/ Accidents:

- None

Vehicle Report:

- E-692 repair

Maintenance:

- None

Cert/Firewise:

- Cert/Firewise meeting 08-11-2026.

Grant Report:

- Working on Brush Dump grant

Brush Dump:

- Open / Need to burn.

Call Load Report:

See OFD website for details.

10. ITEMS FOR NEXT MONTH'S AGENDA. A Board member or the Chief may bring forth topics for a future meeting agenda. The Board may not discuss, deliberate, or take any Action on the topics presented, pursuant to ARS §38-431.02 (H)

None.

11. ADJOURNMENT

OFDBM Walker made a motion to adjourn the meeting and Clerk Graham seconded the motion, all in favor. Motion Carried. The meeting was adjourned at 7:04 pm.

Next REGULAR Board Meeting – Wednesday, September 23, 2026

Minutes respectfully submitted:

Kathleen Ochoa – Administrative Assistant

Reviewed by OFD Chairman Calvert or Clerk Graham.