

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

August 16, 2023 / **Approved** September 20, 2023

Meeting was officially called to order by Chairman McNulty, at 6:11 pm, August 16, 2023, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER:

Staff Present at OFD, Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board members present: Chairman McNulty, OFDBM Robert Guyton. Clerk Arias and Board members absent: OFDBM Hill, OFDBM Walker.

3. CALL TO THE PUBLIC

None present.

4. ACCEPTANCE OF THE PREVIOUS MINUTES

Chairman McNulty called for a motion to accept the minutes from the regular board meeting on July 19th, 2023. Clerk Arias made the motion to accept the minutes. OFDBM Guyton seconded the motion. All were in favor. Motion passed. Clerk Arias signed all documents.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.

Board Communication Memorandums were provided to each Board member prior to the meeting. These had the beginning and ending balances, income, and expenses, for each bank account and the OFD credit card, for July 2023, compared to the total year budget and income. Acosta then went over the bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman McNulty called for a motion to accept the bank statements, reconciliation documents, the balance sheets, and the Memorandum documents as presented. OFDBM Guyton made the motion. Clerk Arias seconded the motion. All were in favor. Motion passed. Clerk Arias signed all the financial documents.

6. DISCUSSION AND POSSIBLE ACTION REGARDING HR POLICIES.

None this month.

7. CHIEF'S REPORT

Fire Dist.:

- District update / Fires
- East building update
- Working on FF class
- Volunteers

- Firstnet

Injuries/ Accidents:

- None

Repairs:

- N/A

Cert/ Firewise:

- Meeting on 8/8/23

Grant Report:

- Tina will report

Brush Dump:

- Closed

Call Load Report:

- See OFD website.

8. ITEMS FOR NEXT MONTH'S AGENDA.

None

9. ADJOURNMENT

Chairman McNulty called for a motion to adjourn. Clerk Arias made the motion. OFDBM Guyton seconded the motion. All were in favor. Motion carried. Meeting adjourned at 6:45 PM.

Next REGULAR Board Meeting – Wednesday, September 20, 2023 at 6pm

Minutes respectfully submitted:

Cherie Cheney – Admin. Assistant

Reviewed by OFD Chairman McNulty

or Clerk Arias:_____