

ORACLE FIRE DISTRICT BOARD MEETING MINUTES

July 15, 2025 / Approved August 19, 2025

Meeting was officially called to order by Chairman Walker, at 6:15 pm, July 15, 2025, at 1475 W. American Ave., Oracle, AZ.

CALL TO ORDER: Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Assist Cheney.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Board members present: Chairman Walker, Clerk Calvert, and OFDBMs Guyton and McNulty.

3. CALL TO THE PUBLIC

Chairman Walker read the Call to the Public disclaimer, based upon ARS 38-431.01, ARS §38-431.02, and ARS §38-431.05.

The Board allows 3 minutes for each member of the public to comment. Dale Suter, OFD resident, stated that he has heard from some people in Oracle that Chief Jennings has been working in Safford with his full-time employment and has recently purchased a home in Safford. Consequently, Mr. Suter and these people believe that Oracle is not the Chief's primary residence and that his availability may be compromised. The 3-minute limit was allowed to be exceeded.

4. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS REGULAR / SPECIAL AND/ OR EXECUTIVE MINUTES.

Chairman Walker called for a motion to accept the minutes from the June 17, 2025 regular board meeting. Clerk Calvert made the motion and OFDBM Guyton seconded. All were in favor. Motion carried. Chairman Walker then called for a motion to accept the minutes from the special board meeting on June 25, 2025. OFDBM Guyton made the motion and OFDBM McNulty seconded. All were in favor. Motion Carried. Chairman Walker finally called for a motion to accept the minutes from the special board meeting on July 3, 2025. Clerk Calvert made the motion and OFDBM McNulty seconded. All were in favor. Motion Carried.

5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS..

Admin. Manager Acosta announced that OFD engaged the services of a new CPA, Dave Christian, who will help prepare for the FY 24/25 audit and assist with other financial matters. Acosta then presented the June 2025 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Walker called for a motion to accept the financial documents as presented for June 2025. OFDBM McNulty made the motion and OFDBM Guyton seconded. All were in favor. Motion carried. Clerk Calvert signed all the financial documents for June 2025.

6. DISCUSSION AND POSSIBLE ACTION REGARDING HR, BOARD AND/OR ADMIN POLICIES.

OFD Board Members reviewed the edited OFD Board By-Laws, which were determined at the June 25, 2025 special board meeting. Clerk Calvert made a motion to accept the By-Laws as edited. OFDBM Guyton seconded. All were in favor. Motion carried.

7. CHIEF'S REPORT

Fire Dist.:

- District update/Fires
- Employee staffing update
- Outreach / recruitment
- FF1 and 2 class discussion

Injuries/ Accidents:

- None

Repairs:

- N/A

Cert/ Firewise:

- Cert/Firewise meeting 07/08/25.

Grant Report:

- Grants DFFM
- Incinerator

Brush Dump:

- Closed

Call Load Report:

- See OFD website.

8. ITEMS FOR NEXT MONTH'S AGENDA.

Possible revisions of the Fire Board By-Laws.

8.5. ITEMS FOR NEXT MONTH'S AGENDA.

Chairman Walker called for a motion to enter Executive Session for Employee Matters. OFDBM McNulty made the motion, which was seconded by Clerk Calvert. All were in favor. Motion carried at 6:48pm.

At 7:23 pm, the Board reconvened the regular session.

9. ADJOURNMENT

Chairman Walker called for a motion to adjourn. OFDBM Guyton made the motion. OFDBM McNulty seconded the motion. All were in favor. Motion Carried. The meeting was adjourned at 7:26PM..

Next REGULAR Board Meeting – Tuesday, August 19, 2025

Minutes respectfully submitted:

Cherie Cheney – Administrative Assistant

Reviewed by OFD Chairman Walker or Clerk Calvert.