

# ORACLE FIRE DISTRICT BOARD MEETING MINUTES

March 19, 2025 / Approved April 16, 2025

Meeting was officially called to order by Chairman Walker, at 6:10 pm, March 19, 2025, at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER:** Staff Present at OFD: Chief Jennings, Assistant Chief McGinnis, Admin. Manager Acosta, Admin. Assistant Cheney.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL** Board members present: Chairman Walker, Guyton and McNulty. Absent Clerk Calvert.

3. **CALL TO THE PUBLIC** None present.

4. **DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS/ EXECUTIVE MINUTES.**

Chairman Walker called for a motion to accept the Regular Board Meeting minutes from the February 19, 2025 board meeting. OFDBM McNulty made a motion to accept the minutes from February 19, 2025. Acting Clerk Guyton seconded the motion. All were in favor. Motion carried.

5. **DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Admin. Manager Acosta then presented to the Board the Communication Memorandums that were provided to each Board member prior to the meeting. Acosta presented the February 2025 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Walker called for a motion to accept all financial documents and memorandums. OFDBM McNulty made the motion. Acting Clerk Guyton seconded the motion. All were in favor. Motion carried. Acting Clerk Guyton signed all the financial documents.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING 2025/2026 BUDGET.**

Jennings presented two different 2025/2026 Budget Drafts. Budget Draft 1 was with pay adjustments. Budget Draft 2 was without pay adjustments. After much discussion over both Budget Drafts, the OFDBM decided upon 2025/2026 Budget Draft 1. Chairman Walker called for a motion to accept 2025/2026 Draft Budget 1 with pay adjustments. OFDBM McNulty made the motion. Acting Clerk Guyton seconded the motion. All were in favor. Motion carried.

7. **DISCUSSION AND POSSIBLE ACTION REGARDING HR/BOARD AND/OR ADMIN. POLICIES.** Nothing this month.

## **8. CHIEF'S REPORT**

### **Fire Dist.:**

- District update/Fires
- Employee staffing update

### **Injuries/ Accidents:**

- None

### **Repairs:**

- N/A

### **Cert/ Firewise:**

- Cert/Firewise meeting will be on 03/11/25.

### **Grant Report:**

- Other grants

### **Brush Dump:**

- [Open](#)

### **Call Load Report:**

- See OFD website.

## **9. ITEMS FOR NEXT MONTH'S AGENDA.**

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## **11. ADJOURNMENT**

Chairman Walker called for a motion to adjourn. OFDBM McNulty made the motion. Acting Clerk Guyton seconded the motion. All were in favor. Motion Carried. The meeting was adjourned at 6:53PM.

Next REGULAR Board Meeting – Wednesday, April 16, 2025

Minutes respectfully submitted:

Cherie Cheney – Administrative Assistant

Reviewed by OFD Chairman Walker or Clerk Calvert