

# **ORACLE FIRE DISTRICT BOARD MEETING MINUTES**

February 19, 2025 / Approved March 19, 2025

Meeting was officially called to order by Chairman Walker, at 6:00 pm, February 19, 2025, at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER:** Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Cheney.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL** Board members present: Chairman Walker, Clerk Calvert, OFDBMs Arias, Guyton and McNulty.

**3. CALL TO THE PUBLIC** None present.

**4. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS/ EXECUTIVE MINUTES.**

Chairman Walker called for a motion to accept the Regular Board and Executive Meeting minutes from the January 15, 2025 board meeting. OFDBM McNulty made a motion to accept both sets of minutes from January 15, 2025. Chairman Walker seconded the motion. All were in favor. Motion carried. Chairman Walker then called for a motion to accept the Special Board Meeting and Executive minutes from the January 27, 2025 special board meeting. OFDBM McNulty made a motion to accept both sets of minutes for January 27, 2025. Clerk Calvert seconded the motion. All were in favor. Motion carried.

**5. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Admin. Manager Acosta then presented to the Board the Communication Memorandums that were provided to each Board member prior to the meeting. Acosta presented the January 2025 bank statements and reconciliation reports for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), and the National Bank Visa card. Chairman Walker called for a motion to accept all financial documents and memorandums. OFDBM Arias made the motion. OFDDB McNulty seconded the motion. All were in favor. Motion carried. Clerk Calvert signed all the financial documents.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING HR/BOARD AND/OR ADMIN. POLICIES.** None presented.

**7. DISCUSSION AND POSSIBLE ACTION REGARDING THE LEASE/PURCHASE OF ONE OR TWO COMMAND VEHICLES.**

Following up on a previous discussion regarding replacing the two Chiefs vehicles with newer models, Chief Jennings offered the option to obtain these vehicles through a Lease-To-Purchase contract. The older vehicles could be auctioned off or sold. Chief Jennings requested approval from the Fire Board to

pursue either a lease or purchase of two newer vehicles, along with the necessary equipment, since the current budget would accommodate this expense. Chairman Walker called for a motion to approve a Lease and/or Purchase of two newer vehicles, and any necessary equipment for each vehicle, for the Chiefs. OFDBM McNulty made the motion. OFDBM Guyton seconded the motion. All were in favor. Motion Passed.

#### **8. DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE MATTERS/ CHIEF EVALUATION.**

Chairman Walker called for a motion to enter Executive Session regarding the Fire Chief's Evaluation. OFDBM McNulty made the motion. OFDBM Arias seconded the motion. All were in favor. Motion passed. Executive session started at 6:45pm.

Chairman Walker called for a motion to resume Regular Session at 7:32pm. OFDBM McNulty made the motion. Clerk Calvert seconded the motion. All were in favor. Motion passed.

#### **9. CHIEF'S REPORT**

##### **Fire Dist.:**

- District update/Fires
- Employee staffing update

##### **Injuries/ Accidents:**

- None

##### **Repairs:**

- N/A

##### **Cert/ Firewise:**

- Cert/Firewise meeting will be on 03/11/25.

##### **Grant Report:**

- Other grants

##### **Brush Dump:**

- [Brush Dump](#) is open.

##### **Call Load Report:**

- See OFD website.

#### **10. ITEMS FOR NEXT MONTH'S AGENDA.**

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#### **11. ADJOURNMENT**

Chairman Walker called for a motion to adjourn. Clerk Calvert made the motion. OFDBM McNulty seconded the motion. All were in favor. Motion Carried. The meeting was adjourned at 7:33pm.

Next REGULAR Board Meeting – Wednesday, March 19, 2025

Minutes respectfully submitted:

Cherie Cheney – Administrative Assistant

Reviewed by OFD Chairman Walker or Clerk Calvert.